



REQUEST FOR ASSISTANCE

<u>Date:</u> 5/2/2013	<u>Interviewer:</u> Sue Guenter-Schlesinger	RFA #13 – 20-A
<u>Name of Person Requesting Assistance:</u> [REDACTED]		
<u>Contact Numbers (telephone, e-mail, etc.):</u> [REDACTED]		
<u>Status of Person(s) Interviewed (title, position, student status, etc.):</u> NTT Faculty		
<u>Requested Assistance Pertaining To (name, position, policy, project, etc.)</u> Hostile work environment in [REDACTED] Department		

To the best of your knowledge, please fill out the following:

Interviewee Status: Male ☐ Female ☒ Administrator ☐ Faculty ☒ Staff ☐ Student ☐
 Respondent (if app.): Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☐

Time Line		
Date	Item	Comments
4/26/2013	[REDACTED] emailed SGS	Expressing concern about "what I believe to be a hostile work environment."
5/2/2013	Sue intake w/ [REDACTED]	
5/8/2013	Sue met w/ [REDACTED]	
5/9/13	Sue met with [REDACTED], Dear [REDACTED]	
5/10/13	Sue met with [REDACTED]	
5/13/13	Sue met with [REDACTED]	
5/14/13	Sue met with [REDACTED]	
5/16/13	Sue met with [REDACTED]	
	Sue met with [REDACTED] and [REDACTED]	
5/23/13	Sue met with [REDACTED]	See Summary Memo to the File